# Building AI Capability Grants

# Application Form

Welcome to the application form to apply for a Building AI Capability Grant. Please refer to Section 2 of the Guide for Applicants on our grants web-page for detailed instructions on how to complete this form. **Please note that this template is for information only. All applications must be submitted using our online submission system**. If you have any questions, please contact us at ai-applications@hsds.ac.uk.

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**GDPR Compliance Statement**

As part of this application process, your personal information will be collected and stored in a secure manner. The information provided in this form will be shared with core staff at the Heritage Science Data Service (HSDS), as the organisers for the Building AI Capability Grants Programme. Limited personal information will also be shared with a small selected group of experts who will review your application. We may also share personal information with third parties in order to administer awarded grants and to meet our legal obligations, for instance to our funder, regulators, government and/or law enforcement bodies.

Diversity and inclusion data (e.g. age, disability, ethnicity, gender and sexual orientation) is for monitoring purposes only. These data will be treated as strictly confidential and will not be used in any way that allows individuals to be identified. They will not be linked to funding applications and will not be seen by anyone involved in the review processes, funding decision-making, or any other third parties. All personal information will be stored in a Google Drive that is accessible only to core members of the HSDS and saved in one of Google's globally spread data

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centres as agreed with the University of York contract undertaken with Google. You can request that your information be removed from our database at any time. If you have any questions please contact us by emailing at help@hsds.ac.uk.

Please select the option “I understand and accept” before proceeding with this application.

- ☐ I understand and accept

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What is your age?

- ☐ 19 or under
- ☐ 20-29
- ☐ 30-39
- ☐ 40-49
- ☐ 50-59
- ☐ 60-69
- ☐ 70+
- ☐ Prefer not to say

Do you consider yourself to have a disability, impairment or health condition which affects your day-to-day activities?

- ☐ Yes
- ☐ No
- ☐ Prefer not to say

What is your ethnicity? This may be different to your nationality, place of birth or citizenship.

- ☐ Mixed - White and Black African
- ☐ Mixed - White and Asian
- ☐ Mixed - White and Black Caribbean
- ☐ Any other mixed / multiple ethnic background
- ☐ Asian - Indian
- ☐ Asian - Pakistani
- ☐ Asian - Bangladeshi

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- ☐ Asian - Chinese
- ☐ Asian - Any other Asian background
- ☐ Black - African
- ☐ Black - Caribbean
- ☐ Black - Any other Black background
- ☐ White - British
- ☐ White - Irish
- ☐ White - Any other White background
- ☐ Prefer not to say

What is your religion or belief?

- ☐ No religion or belief
- ☐ Buddhist
- ☐ Christian
- ☐ Hindu
- ☐ Jewish
- ☐ Muslim
- ☐ Sikh
- ☐ Another religion or belief, please specify
- ☐ Prefer not to say

What is your sex?

- ☐ Male
- ☐ Female
- ☐ Prefer to self describe, please specify
- ☐ Prefer not to say

Is the gender you identify with the same as your sex recorded at birth?

- ☐ Yes
- ☐ No
- ☐ Prefer not to say

What is your sexual orientation?

- ☐ Asexual

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- ☐ Bisexual
- ☐ Gay
- ☐ Heterosexual
- ☐ Lesbian
- ☐ Pansexual
- ☐ Prefer to self describe, please specify
- ☐ Prefer not to say

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Main Applicant Title

- ☐ Prof
- ☐ Dr
- ☐ Mr
- ☐ Mrs
- ☐ Ms
- ☐ Miss
- ☐ Mx
- ☐ Other

| | |
|---|---|
| Main Applicant Forename(s) | |
| Main Applicant Surname | |
| Organisation | |
| Department | |
| Job title | |
| Email address | |

Do you wish to add a Co-Applicant?

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- ☐ Yes
- ☐ No

You have now completed the Main Applicant(s) section of the application form. When you click progress you will be able to add Co-Applicant(s) if required.

Important: If you would like to change any of your responses so far, please use the back button. Once you progress with the application you will not be able to return to this section without restarting the application.

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Co-Applicant Title

- ☐ Prof
- ☐ Dr
- ☐ Mr
- ☐ Mrs
- ☐ Ms
- ☐ Miss
- ☐ Mx
- ☐ Other

| | |
|---|---|
| Co-Applicant Forename(s) | |
| Co-Applicant Surname | |
| Organisation | |
| Department | |
| Job title | |
| Email address | |

Do you wish to add another Co-Applicant?

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- ☐ Yes
- ☐ No

Co-Applicant Title

- ☐ Prof
- ☐ Dr
- ☐ Mr
- ☐ Mrs
- ☐ Ms
- ☐ Miss
- ☐ Mx
- ☐ Other

| | |
|---|---|
| Co-Applicant Forename(s) | |
| Co-Applicant Surname | |
| Organisation | |
| Department | |
| Job title | |
| Email address | |

| | |
|---|---|
| Project title | |
| Project start date (dd/mm/yyyy) **Projects must start on or after 4 January 2027.** | |
| Project end date (dd/mm/yyyy) **Projects must end no later than 30 April 2027.** | |

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**Project summary**

Please provide a brief summary of the proposed project, suitable for a lay audience. Project summaries are most helpful when they describe the challenge the project addresses, the aims and objectives and the potential applications and benefits.

If your application is successful, the project summary, or an edited version thereof, will be published on the ADS/HSDS website.

Max 1,650 characters.

**Excellence and impact**

Please tell us *what* you want to do and *why* this project is important.. **Please refer to the Guide for Applicants for detailed guidance on how to complete this section**.

Max. 5,000 characters.

**Feasibility**

Please explain how this project is feasible. **Please refer to the Guide for Applicants for detailed guidance on how to complete this section**.

Max. 5,000 characters.

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**Ethics**

This section should explain any ethical or responsible research implications or issues relating to the proposed work. If you're unsure of any potential implications, please just tell us and if your project is successful we'll work with you to ensure anything relevant is considered.

Max. 1,500 characters.

**Funding requested**

Please tell us what you will need to deliver your proposed work and how much it will cost.

If you are requesting **costs for staff time**, you should say whose time this covers, how much of their time you are asking to pay for and what they will do as part of the project (e.g. project management, data provision etc).

If you are requesting **travel costs**, please tell us who is travelling, where they are going and how they will travel (e.g. train, bus), for how long and why the travel is essential for the project.

You do not need to justify the inclusion of estates or indirect costs provided these are calculated in accordance with your normal organisational policy.

Max. 2,500 characters.

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Will any organisation provide additional in kind or cash contributions?

- ☐ Yes
- ☐ No

Please explain the in kind or cash contributions from other sources.

**Funding table**

Please provide the totals you are requesting from HSDS for each of the budget lines below. Please ensure that these match the costs you have included above. Please do not include any in kind contributions or funding you will receive from other sources, **only include the budget you are requesting from HSDS**.

| | |
|---|---|
| **PL/Co-L staff costs:** | £0.00 |
| **Other staff costs:** | £0.00 |
| **Travel costs:** | £0.00 |
| **Estates costs:** | £0.00 |
| **Indirect costs:** | £0.00 |
| **Total:** | **£0.00** |

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**Generative AI**

In line with current sector good practice, applicants and applications are expected to be transparent where they have used generative AI tools in the development of an application. This information will not affect the assessment process.

- ☐ Generative AI has been used in the development of this proposal
- ☐ Generative AI has not been used in the development of this proposal

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